

Policy Board Members Present

Debi Hays	Chair, County Judge, Ector County
John Speed, P.E.	District Engineer, TxDOT Odessa District
Tom Sprawls	Councilman, City of Odessa
Doug Provance	General Manager, MOUTD (EZ-Rider)
Robin Donnelly	County Commissioner, Midland County
Jack Ladd, Jr.	Vice-Chair, Councilman, City of Midland
Bryan Cox	Judge, Martin County

Policy Board Members Absent:

None

Others in Attendance:

Cameron Walker, AICP	Executive Director, Permian Basin MPO
Ken Van Dyne, AICP	Senior Transportation Planner, Permian Basin MPO
Alyssa Chavez	Office Manager, Permian Basin MPO
Mike Pacelli, P.E.	Traffic Engineer, City of Midland
Jessica Schuttler, P.E.	Dunaway Associates, Midland County
Andrew Avis	Director of Public Works, Midland County
Hal Feldman, P.E.	Traffic Coordinator, City of Odessa
Gary Law, P.E.	Senior Project Manager, TranSystems
Cathleen Hamilton	Project Management Specialist, Ector County
Robert Ornelas, P.E.	Director of TP&D, TxDOT Odessa District
Gabriel Ramirez	Advanced Planning Engineer, TxDOT Odessa District
Phillip Tindall	Planner, Texas Department of Transportation
Kirk Fauver	Planning & Research Engineer, FHWA
Bill Frawley	Research Scientist, TTI
Evans Kessey	Director of Highways & Streets, Ector County
Jose Ortiz, P.E.	Engineering Services Director, City of Midland

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 3:00 p.m. by Policy Board Chair, Debi Hays. A quorum was present.

2. Introductions and Announcements

None.

3. Public Comment Period

None.

4. Approve the Policy Board Minutes from February 23, 2021

A motion was made by Jack Ladd and seconded by Robin Donnelly to approve the Policy Board Minutes from February 23, 2021. The motion passed unanimously.

5. Discuss the February 2021 Billing Statements

February is the fifth billing period for fiscal year 2021 and reflects the expenditures from Tasks and Subtasks as approved in the FY 2021 UPWP. During the month of February, Permian Basin MPO expended \$24,088.52 which brings the percentage of expenditures to 18.20% of the FY 2021 programmed funds. The actual balance of funds is \$426,715.84.

A motion was made by Jack Ladd and seconded by John Speed to approve the February 2021 billing statement. The motion passed unanimously.

6. Discuss amending the open contract with Dunaway Associates to add a work task which will provide a detailed analysis of trail maintenance requirements and cost estimates

The MPO is currently under contract with Dunaway Associates to complete Phase II of a bicycle and pedestrian corridor that would connect the two cities. Staff met with the consultants to discuss an additional need for work wherein the consultants would provide the MPO with a list of anticipated trail maintenance needs and a cost estimate for long term use by the MPO member agencies. A draft scope has been prepared by Tim Hare covering this proposed new task. The amount of \$19,000 of additional funds will be necessary. The original contract is for \$48,500. If this is a direction the Board would like to take, staff will prepare an amendment to the MPO's UPWP (budget) in April.

7. Discuss preparation of a Resiliency Plan with assistance from the Texas A&M Transportation Institute (TTI)

Staff has been involved in discussions with Bill Frawley of the Texas A&M Transportation Institute, Phillip Tindall, the MPO's representative with TxDOT, and Kirk Fauver, FHWA Texas Division to consider developing a Resiliency Plan for the MPO region. Resiliency planning is a new trend in the transportation planning industry. Our region is subject to events caused by mother nature and man-made sources that have a direct and negative impact on the movement of people and goods in the region. In our discussions it was stated that TTI would be able to assist with the work. It was also stated that the MPO would need to absorb the cost. Mr. Frawley is working to prepare a cost estimate. He is also preparing to discuss this topic with the Policy Board. Staff believes this work is highly important to the MPO and if the Policy Board concurs, staff will prepare a UPWP amendment for consideration at the April meeting.

8. MPO Staff Reports

a. 90-Day Calendar

Staff included a 90-day event calendar to inform the Policy Board of upcoming events. The board moved the January meeting to the 19th and the February meeting to the 16th.

b. Staff 30-day activities include: Staff continued to discuss the potential for a regional Resiliency Plan with FHWA, TTI and TxDOT. The FY 2021-2024 Amendment No. 1 to the TIP was sent to TxDOT for inclusion into the STIP. Staff is working with the City of Midland to update the MPO's GIS capabilities. Staff attended a TEMPO meeting on March 8th.

9. Agency Project Reports

- a. TxDOT Odessa District – Robert Ornelas:** In April, the ramp reconfiguration along Loop 250 and SH 158 will be going to bid. Loop 338 at JBS Pkwy E and W Yukon signal projects will be going out to bid in May. A sidewalk project in West Odessa, on Knox, will be going to bid in April.
- b. City of Midland – Matt Carr:** The Thomason project, East of Loop 250, started last week. The city is in the process of completing year four projects of the Bond program. Annetta St, East of Loop 250, will be under construction soon. The A Street project downtown is still under way. They are finishing up a few projects to place out for bid from later year four and into year five of the bond program. They continue to work on right-of-way acquisition for the Avalon project.
- c. Midland County – Andrew Avis:** The county has completed the WCR 127 project. The CR 1210 had its final walk through with the contractor and design team last week. The Elkins Road and CR 1150 project, North of Loop 250, is down to signage and striping. The Cluster B and Cluster C projects, in Precinct 3, are being completed at this time. The Monahan's draw crossing project, at CR 1232, will be letting soon. A general fund project at CR 1270, between I-20 and CR 160, will let and be awarded late this Spring. The CR 1232 project, from CR 140 to CR 1160, is doing well and nearly 70% completion.
- d. City of Odessa – Hal Feldman:** The contractor for the University Blvd project got delayed by a week but they are currently installing curb and gutter on the south side of Maple to Grandview. They still anticipate the project to be complete by the Summer. The roadway design projects are proceeding. TxDOT is currently working on the overpass at E Loop 338 and Yukon and the city had to work on a water line that's existing in that intersection and they are currently completing map work for that.
- e. Ector County – Cathleen Hamilton:** The second phase of the 42nd street widening project, from CR 1936 to Moss Ave, is in the process of working with the landowners to secure right of way. The Paw Paw Street project has had a couple of construction issues, so they are working with the vendor to get it fixed; it is on hold for now. They are working with TxDOT in conjunction with the traffic signal they are installing at the 87th Street widening project, from Loop 385 to WCR. The TxDOT CTIF grant projects are also on going. They just had their third public meeting for the Cottonwood project. They also working on numerous seal coating projects.
- f. Martin County – Bryan Cox:** No comment.
- g. MOUTD – Doug Provance:** EZ-Rider had a slight increase of ridership and had a better on time performance in January. They changed the Greyhound hours to 7 AM to 2 PM. EZ-Rider is still helping the cities with the mass vaccination projects. They are helping people who do not have access to transportation to get vaccinated.

10. Future Meetings

Policy Board Meeting – Monday, April 19, 2021 at 3:00 pm

Technical Advisory Committee Meeting – Thursday, April 1, 2021 at 8:00 am

11. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purpose of consulting with the Board’s attorney;
Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

12. Take Action Concerning Executive Session Matters

None.

13. Adjourn

A motion was made by Robin Donnelly to adjourn; Judge Cox seconded the motion. The motion passed unanimously with adjournment at 3:57 pm.