



**Permian Basin MPO  
9601 Wright Drive Midland, TX  
Policy Board Meeting VIRTUAL via Zoom  
April 19, 2021 3:00 p.m.**

**Meeting Link: <https://us02web.zoom.us/j/83232774011>  
To call in to the meeting dial +1 346 248 7799  
Meeting ID: 832 3277 4011  
Passcode: 455892**

***Pursuant to section 551.127 of the Texas government code, and in conjunction with the guidance and provisions provided by the Governor of Texas in the declaration of disaster enacted March 13, 2020, members of the transportation policy board may be participating remotely in compliance with the Texas open meetings act, as temporarily modified by the governor.***

#### **AGENDA**

1. Call Meeting to Order
2. Introductions and Announcements
3. Public Comment Period (limited to 3 minutes each)
4. Approve the Policy Board Minutes from March 15, 2021 **ACTION ITEM**
5. Approve the March 2021 Billing Statement **ACTION ITEM**
6. Approve an amendment to the UPWP in the amount of \$34,000 to add work tasks to provide a detailed analysis of trail maintenance requirements, cost estimates, and a desktop environmental analysis **ACTION ITEM**

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| 7. Approve an amendment to the UPWP in the amount of \$110,000 to provide additional funds for a regional Resiliency Plan   | <b>ACTION ITEM</b>      |
| 8. Approve a Resolution amending the MPO’s FY 2021 UPWP   | <b>ACTION ITEM</b>      |
| 9. Approve a Resolution amending the MPO’s PM3 Performance Management Targets regarding system travel time reliability  | <b>ACTION ITEM</b>      |
| 10. Presentation by Tim Hair, Dunaway Associates, on the Multi-use Trail Corridor Study   | <b>INFORMATION ITEM</b> |
| 11. Present a visualization of a recent project let by TxDOT on SH 158 at Loop 250  | <b>INFORMATION ITEM</b> |
| 12. MPO Staff Reports <ul style="list-style-type: none"> <li>a. 90-Day Calendar</li> <li>b. Staff Activities – 30 day</li> <li>c. Update on TxDOT’s revised 2022 UTP funding</li> </ul>   | <b>INFORMATION ITEM</b> |
| 13. Agency Project Reports <ul style="list-style-type: none"> <li>a. TxDOT Odessa District</li> <li>b. City of Midland</li> <li>c. Midland County</li> <li>d. City of Odessa</li> <li>e. Ector County</li> <li>f. Martin County</li> <li>g. MOUTD</li> </ul>  | <b>INFORMATION ITEM</b> |
| 14. Future Meetings   | <b>INFORMATION ITEM</b> |
| 15. Conduct Executive Session concerning any, and all, subjects and for any, and all, purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to: Texas Government Code Section 551.071 for the purpose of consulting with the Board’s attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters. |                         |
| 16. Take Action Concerning Executive Session Matters  | <b>ACTION ITEM</b>      |
| 17. Adjourn   | <b>ACTION ITEM</b>      |

This meeting is being conducted in accordance with the Texas Open Meeting Law (V.T.C.A. Government Code 551).

**Policy Board Members Present**

Jack Ladd, Jr.	Vice-Chair, Councilman, City of Midland
John Speed, P.E.	District Engineer, TxDOT Odessa District
Tom Sprawls	Councilman, City of Odessa
Doug Provance	General Manager, MOUTD (EZ-Rider)
Robin Donnelly	County Commissioner, Midland County
Bryan Cox	Judge, Martin County

**Policy Board Members Absent:**

Debi Hays	Chair, County Judge, Ector County
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**Others in Attendance:**

Cameron Walker, AICP	Executive Director, Permian Basin MPO
Ken Van Dyne, AICP	Senior Transportation Planner, Permian Basin MPO
Alyssa Chavez	Office Manager, Permian Basin MPO
Matt Carr, P.E.	City Engineer, City of Midland
Jessica Schuttler, P.E.	Dunaway Associates, Midland County
Andrew Avis	Director of Public Works, Midland County
Hal Feldman, P.E.	Traffic Coordinator, City of Odessa
Gary Law, P.E.	Senior Project Manager, TranSystems
Cathleen Hamilton	Project Management Specialist, Ector County
Robert Ornelas, P.E.	Director of TP&D, TxDOT Odessa District
Gabriel Ramirez	Advanced Planning Engineer, TxDOT Odessa District
Phillip Tindall	Planner, Texas Department of Transportation
Bill Frawley	Research Scientist, TTI
Jose Ortiz, P.E.	Engineering Services Director, City of Midland
Sara Harris	Director of Operations/CFO, Midland Development Corporation
Tim Hair, RLA, ASLA	Regional Executive, Dunaway Associates

**AGENDA ITEM**

**1. Call Meeting to Order**

The meeting of the Permian Basin MPO Policy Board was called to order at 3:00 p.m. by Policy Board Vice-Chair, Jack Ladd, Jr. A quorum was present.

**2. Introductions and Announcements**

None.

### **3. Public Comment Period**

None.

### **4. Approve the Policy Board Minutes from March 15, 2021**

A motion was made by Tom Sprawls and seconded by John Speed to approve the Policy Board Minutes from March 15, 2021. The motion passed unanimously.

### **5. Discuss the March 2021 Billing Statements**

March is the sixth billing period for fiscal year 2021 and reflects the expenditures from Tasks and Subtasks as approved in the FY 2021 UPWP. During the month of March, Permian Basin MPO expended \$32,320.59 which brings the percentage of expenditures to 26.80% of the FY 2021 programmed funds. The actual balance of funds is \$311,603.45.

A motion was made by John Speed and seconded by Doug Provance to approve the March 2021 billing statement. The motion passed unanimously.

### **6. Approve an amendment to the UPWP in the amount of \$34,000 to add work tasks to provide a detailed analysis of trail maintenance requirements, cost estimates, and a desktop environmental analysis**

Cameron has worked with Dunaway Associates Regional Executive, Tim Hair, to prepare amendments to the open contract to complete Phase II of the Multi-Use Trail Corridor Study. The amendments to the contract will include adding a section covering trail maintenance standards and financial plan, conceptual design standards, and an environmental desktop review. The existing contract is for \$48,500; the amendment requiring a UPWP amendment is for \$34,000. The funds are available, staff recommends approval.

A motion was made by Tom Sprawls and seconded by John Speed to approve an amendment to the UPWP in the amount of \$34,000 to add work tasks to provide a detailed analysis of trail maintenance requirements, cost estimates, and a desktop environmental analysis. The motion passed unanimously.

### **7. Approve an amendment to the UPWP in the amount of \$110,000 to provide additional funds for a regional Resiliency Plan**

At the March meeting, Mr. Bill Frawley of the Texas A&M Transportation Institute (TTI) spoke with the Policy Board about resiliency planning and presented the idea that the MPO would benefit from TTI's preparation of a regional Resiliency Plan. Cameron has spoken with Mr. Frawley further on this topic and also checked the budgeting capacity for the MPO to consider adding this plan preparation into the UPWP. It was noted that Cameron prepared the budget to add this Subtask, along with the money to pay for the work, and the amended UPWP was presented to the Policy Board for approval.

A motion was made by John Speed and seconded by Tom Sprawls to approve an amendment to the UPWP in the amount of \$110,000 to provide additional funds for a regional Resiliency Plan. The motion passed unanimously.

#### **8. Approve a Resolution amending the FY 2021 UPWP**

The two items that staff recommended for approval involved amendments to the UPWP. Staff is seeking approval of a Resolution to amend the FY 2021 UPWP as discussed.

A motion was made by Tom Sprawls and seconded by Robin Donnelly to approve a Resolution amending the FY 2021 UPWP. The motion passed unanimously.

#### **9. Approve a Resolution amending the MPO's PM3 Performance Management Targets regarding system travel time reliability**

PM 3 is a performance target related to system reliability for roads on the National Highway System and truck travel time reliability (TTTR) on the Interstate Highway System. MPOs and states must set targets for the percent of "reliable" travel time for all traffic on the Interstate System and for travel on other freeways and principal arterials. In 2018, the MPO adopted a travel time index of 1.5; meaning that a typical 20 minute trip would take 30 minutes when the congestion factor, or Travel Time Index is 1.5. Discussions with the TAC have led staff to conclude that a TTI of 1.5 (or higher) may result in some projects that are being scored for potential addition into the MTP not gaining the congestion points in the selection process. Accordingly, the TAC recommends that a new Resolution be approved by the Policy Board reducing TTI for project scoring to 1.3 for all types of vehicles instead of the existing 1.5. Cameron demonstrated what happens to the potential list of projects with the reduction in TTI.

A motion was made by Tom Sprawls and seconded by Robin Donnelly to approve a Resolution amending the MPO's PM3 Performance Management Targets regarding system travel time reliability. The motion passed unanimously.

#### **10. Presentation by Tim Hair, Dunaway Associates, on the Multi-use Trail Corridor Study**

Mr. Tim Hair lead a presentation on the status of Phase II of the Multi-use trail corridor study. Tim also provided the results of the survey that was released for public input a few months ago.

#### **11. Present a visualization of a recent project let by TxDOT on SH 158 at Loop 250**

Ken Van Dyne, Senior Transportation Planner with the MPO, presented a map visually depicting the recent project let by TxDOT on SH 158 at Loop 250.

#### **12. MPO Staff Reports**

**b. Staff 30-day activities include:** Staff continued to discuss the potential for a regional Resiliency Plan with FHWA, TTI and TxDOT. Staff continued working with consultants for the trail corridor and

the PEL study. Staff attended a DBE training webinar. Staff is working with the City of Midland and Odessa to update the MPO's GIS capabilities.

**c. Update on TxDOT's revised 2022 UTP funding.**

TxDOT has released its revised draft preliminary funding allocations and preliminary targets for the 2022 Unified Transportation Program (UTP). These updates replace the draft allocations and planning targets that were distributed in February 2021. The updated allocations and targets are specific to categories 2 and 4U and account for the expansion of the Rio Grande Valley Metropolitan Planning Organization (RGVMPO) boundaries as approved by the Governor on March 5, 2021. The Permian Basin MPO as well as the TxDOT Odessa District funding tables showed no decrease in funding for the ten-year period FY 2022-2031. Nine TMAs showed a decrease in funding over the same period. These are: Austin, Houston, Corpus Christi, DFW, El Paso, Lubbock, Laredo, San Antonio, and Killen-Temple. A separate electronic file is attached to the Board materials.

**13. Agency Project Reports**

- a. TxDOT Odessa District – Robert Ornelas:** In April, the ramp reconfiguration along Loop 250 and SH 158 was let to Jones Brothers. This project did have a donation agreement with the Midland Development Corporation. The projects at Loop 338 and JBS Pkwy E and Loop 338 and W Yukon signal projects will be going out to bid in May. A sidewalk project in West Odessa, on Knox, is scheduled to start in July.
- b. City of Midland – Jose Ortiz:** The Loop 250 and Midkiff project was recently awarded to make modifications to revisions of the u-turn and an additional left turn lane. The Thomason project, East of Loop 250, is currently under construction. Annetta St, East of Loop 250, is also under construction. The A Street project downtown is still under way. They just awarded two other projects. Those projects include the construction of Sun glow, between Cottonflat Rd and Midkiff, and the construction of Sinclair, from the Loop to Midland Drive.
- c. Midland County – Andrew Avis:** Bids are due soon for the Monahan's draw crossing project, at CR 1232. The county has completed the WCR 127 project. The CR 1150 project is nearly 75% complete. The CR 1210 project is also nearing completion. The general fund project at CR 1270, between I-20 and CR 160, is currently out for bid.
- d. City of Odessa – Hal Feldman:** The contractor for the University Blvd project is working again and they are still anticipating that the project will be complete by the Summer. The city is looking to reconstruct North Dixie Boulevard, from 46<sup>th</sup> street up to the city limits, and have hired a consultant to do a roadway design.
- e. Ector County – Cathleen Hamilton:** The Cottonwood road widening project was awarded to Jones Brothers. The CTIF seal coat project was awarded for \$1.7 million.
- f. Martin County – Bryan Cox:** Currently trying to get the CTIF grant bid out for Martin County.
- g. MOUTD – Doug Provance:** EZ-Rider has two 29 foot buses that are currently under construction. They are just waiting for them to undergo a final inspection and arrange transportation for delivery.

**14. Future Meetings**

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Policy Board Meeting – Monday, May 17, 2021 at 3:00 pm

Technical Advisory Committee Meeting – Thursday, May 6, 2021 at 8:00 am

**15. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:**

Texas Government Code Section 551.071 for the purpose of consulting with the Board’s attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

**16. Take Action Concerning Executive Session Matters**

None.

**17. Adjourn**

A motion was made by Robin Donnelly to adjourn; Judge Cox seconded the motion. The motion passed unanimously with adjournment at 4:28 pm.