



Permian Basin MPO

Metropolitan
Planning
Organization

Policy Board Meeting
Permian Basin MPO
9601 Wright Dr., Suite 1, Midland, TX, 79706
July 15, 2019 4:00 p.m.

Minutes

Policy Board Members Present

Robin Donnelly	Chair, County Commissioner, Midland County
John B. Love III	Vice-Chair, Councilman, City of Midland
David Turner	Mayor, City of Odessa
John Speed, P.E.	District Engineer, TxDOT Odessa District
Debi Hays	County Judge, Ector County
Gennie Garcia	General Manager, MOUSD (EZ-Rider)

Policy Board Members Absent:

Bryan Cox	Martin County Judge
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Others in Attendance:

Cameron Walker, AICP	Executive Director, Permian Basin MPO
Lorraine Quimiro	Senior Transportation Planner, Permian Basin MPO
Kallie Hallmark	GIS Analysis, Permian Basin MPO
Alyssa Chavez	Office Manager, Permian Basin MPO
Jessica Schuttler, P.E.	Dunaway Associates, Midland County
David Peck	Project Manager, Ector County Public Works
Robert Ornelas, P.E.	Director of TP&D, TxDOT Odessa District
Gabriel Ramirez, P.E.	Advanced Planning Engineer, TxDOT Odessa District
Chad Windham, P.E.	Director of Operations, TxDOT Odessa District
Gene Powell	Public Information Officer, TxDOT Odessa District
Matt Carr, P.E.	City Engineer, City of Midland
Hal Feldman	Traffic Coordinator, City of Odessa
Gary Law, P.E.	Director of Project Development, MDC
Wesley Burnett	Director of Economic Development, Odessa Chamber of Commerce
Lonnie Gregorcyk, P.E.	TxDOT

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 4:07 p.m. by Policy Board Vice-Chair, John B. Love III. A quorum was present.

2. Introductions and Announcements

Kallie Hallmark, the new GIS Analyst with the Permian Basin MPO, was introduced to everyone. Lonnie Gregorcyk, P.E., TxDOT was also introduced.

3. Public Comment Period

There were no public comments.

4. Approve the Policy Board Minutes from June 17, 2019

A motion was made by David Turner and seconded by Debi Hays to approve the Policy Board Minutes from June 17, 2019. The motion passed unanimously.

5. Approve the May 2019 Billing Statements

May is the eighth billing period for fiscal year 2019 and reflects the expenditures from Tasks and Subtasks as approved in the FY 2019 UPWP. During the month of May, Permian Basin MPO expended \$20,591.97, which brings the percentage of expenditures to 50.01% of the FY 2019 programmed funds. The balance of funds is \$224,949.55.

A motion was made by David Turner and seconded by Debi Hays to approve the May 2019 Billing Statements. The motion passed unanimously.

6. Approve the FY 2020 UPWP

The FY 2020 Unified Transportation Work Program is the operating budget for the MPO and is required to be reviewed and approved by the Policy Board. Over the past five years the MPO has budgeted approximately \$450,000 of federal transportation planning funds that come from USDOT through the Federal Highway Administration and the Federal Transit Administration. The funds are authorized under federal law for the MPO to maintain a coordinated, continuous and comprehensive transportation planning process within the defined area, known as the Metropolitan Area Boundary.

In FY 2020 the staff has included additional funds under Task 5, Special Studies, to commence numerous studies utilizing a large portion of the carry-over funds the MPO has left unprogrammed for the past few years. Staff previously discussed the addition of potential corridors to study during the June Board meeting. The Policy Board recommended the scope of task 5.3 be broadened to include 42nd Street in Odessa. Other changes shown in the draft UPWP are in Subtask 2.1; this includes analysis of released census data following April 1, 2020.

A motion was made by John Love and seconded by Debi Hays to approve the FY 2020 Unified Transportation Work Program. The motion passed unanimously.

7. Approve draft priority project list and authorize public comment

Staff informed the Policy Board at the June meeting that the TAC has held six special meetings in addition to their regular meetings since February 2019. These meetings were held to improve the project scoring process, including the weighting of project selection criteria, and ultimately to recommend a slate of projects to the Policy Board to be included in the 2045 MTP. On Tuesday July 9th, the TAC unanimously voted to recommend the programming of projects into the MTP and to proceed with the project list as funding becomes available. Staff advised the Policy Board of how the TAC considered traffic counts, crash reports and other various items that assisted in developing the project list to become what it is today. The list consists of nineteen fiscally constrained projects, seven I-20 related projects and four projects recommended for removal. It was noted that the projects that are recommended for removal do have merit, but they're just not developed for the intended purpose at the moment.

Staff will post the Policy Board approved project list to the MPO website for public comment. John Speed recommended that staff remove the cost estimate and ranking column on the project list, as well as expand the description of each project, so the public can have a better understanding of each project. The MPO staff will also present the list to stakeholders until November 2019.

A motion was made by John Love and seconded by Debi Hays to approve the draft priority project list and authorize public comment. The motion passed unanimously.

8. MPO Staff Reports

a. 90-Day Calendar

Staff included a 90-day event calendar to inform the Policy Board of upcoming events.

b. Update on development of the Regional Freight Plan

TxDOT has scheduled a second meeting of the Permian Basin Freight Plan Advisory Committee on September 19th from 1:00 to 4:00 pm at a location to be determined. The initial meeting took place on May 31st in Odessa. Transportation Commissioner Alvin New plan to attend along with several dozen committee members. In addition, the TxDOT Freight team will be here to participate and host freight related meetings from 07/29/2019 - 08/01/2019 at various locations and covering specific topics as shown on the calendar.

c. Board training schedule

Staff spoke with Bill Frawley and Phillip Tindall about conducting a Policy Board training. It was decided that the Policy Board will attend a training on August 19th at 11:00 am and the regular Board meeting will follow once the training is concluded. The training location will be disclosed at a later time.

d. 90-Day Activity and Social Media Update

- Staff attended the UTP Public meeting on July 11th

- Staff hosted a meeting of the Bicycle and Pedestrian Advisory Committee on July 11th
- Staff attended EZ Rider's RCTP meeting

The Permian Basin MPO has 143 Facebook Likes and 129 Followers on Twitter.

8. Agency Project Reports:

a. TxDOT Odessa District: Robert Ornelas: TxDOT prepared a document with the previously authorized projects and the proposed project authorizations for the FY 2020 UTP.

Gene Powell: The 52nd/56th signal project is currently going on and the cross over on the loop, as well as a lane on each direction, will be closed for several months. The 349 project has problems behind the curb, that is caving in, so work is being done to fix that issue.

b. City of Midland: John Love: The project on Cuthbert street is coming along nicely. The intersections of Texas street are starting to get repaved.

Matt Carr: The second year of the bond project is still on time and they are currently working on the design for year three. The Tradewinds project is still going on, currently working on curb and gutter.

c. Midland County: Robin Donnelly: Midland County but in a bid for the South Loop 250 project from CR 140 to CR 160. The Midkiff project is currently getting paved and Cotton flat Rd. is next to be done.

d. City of Odessa: David Turner: The long-range master plan has been completed and looks fantastic. The street work has been done around the convention center. The University project is scheduled to start in September.

e. Ector County: David Peck: Ector County is currently rebuilding the intersection on 16th St and Knox Ave out in West Odessa.

Debi Hays: There are water issues with the Andrews Hwy and 67th street that are being worked on.

f. Martin County: Absent.

g. MOUTD: Gennie Garcia: Looking at starting a new service with Kison Health. It is a non-emergency medical transportation service that is free through BlueCross BlueShield. They will also be passing their annual budget during their July meeting.

9. Future Meetings

Policy Board Meeting – Monday, August 19, 2019 at 11:00 a.m. for Board Training and 4:00 pm Board meeting

Technical Advisory Committee Meeting – Tuesday, August 1, 2019 at 8:00 am

Bicycle and Pedestrian Advisory Committee – October 10, 2019 at 8:00 am

10. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

11. Take Action Concerning Executive Session Matters

None.

12. Adjourn

A motion was made by to adjourn by John Love and seconded by David Turner. The motion passed unanimously with adjournment at 5:29 pm.