



Permian Basin MPO

Metropolitan
Planning
Organization

**Permian Basin MPO
9601 Wright Drive
Midland, TX Policy Board
Meeting VIRTUAL via Zoom
June 21, 2021 3:00 p.m.**

Policy Board Members Present:

Debi Hays	Chair, County Judge, Ector County
Jack Ladd, Jr.	Vice-Chair, Councilman, City of Midland
Tom Sprawls	Councilman, City of Odessa
Bryan Cox	Judge, Martin County
Doug Provance	General Manager, MOUSD (EZ-Rider)
John Speed, P.E.	District Engineer, TxDOT Odessa District

Policy Board Members Absent:

Robin Donnelly	County Commissioner, Midland County
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Others in Attendance:

Cameron Walker, AICP	Executive Director, Permian Basin MPO
Ken Van Dyne, AICP	Senior Transportation Planner, Permian Basin MPO
Yazeed Al Rashdi	GIS Technician, Permian Basin MPO
Alyssa Chavez	Office Manager, Permian Basin MPO
Jose Ortiz, P.E.	Engineering Services Director, City of Midland
Matt Carr, P.E.	City Engineer, City of Midland
Jessica Schuttler, P.E.	Dunaway Associates, Midland County
Andrew Avis	Director of Public Works, Midland County
Hal Feldman, P.E.	Traffic Coordinator, City of Odessa
Tom Kerr, P.E.	Director of Public Works, City of Odessa
Cathleen Hamilton	Project Management Specialist, Ector County
Robert Ornelas, P.E.	Director of TP&D, TxDOT Odessa District
Gabriel Ramirez, P.E.	Advanced Planning Engineer, TxDOT Odessa District
Chad Windham, P.E.	Director of Operations, TxDOT Odessa District
Gene Powell	Public Information Officer, TxDOT Odessa District
Kirk Fauver	Planning & Research Engineer, FHWA
Sara Harris	Executive Director, Midland Development Corporation

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 3:07 p.m. by Policy Board Chair, Debi Hays. A quorum was present.

2. Introductions and Announcements

None.

3. Public Comment Period

None.

4. Approve the Policy Board Minutes from May 17, 2021

A motion was made by Jack Ladd, Jr. and seconded by Tom Sprawls to approve the Policy Board Minutes from May 17, 2021. The motion passed unanimously.

5. Discuss the May 2021 Billing Statements

May is the eighth billing period for fiscal year 2021 and reflects the expenditures from Tasks and Subtasks as approved in the FY 2021 UPWP. During the month of May, Permian Basin MPO expended \$30,450.55 which brings the percentage of expenditures to 25.78% of the FY 2021 programmed funds. The actual balance of funds is \$803,614.50.

A motion was made by Jack Ladd, Jr. and seconded by Tom Sprawls to approve the May 2021 billing statement. The motion passed unanimously.

6. Approve a Resolution committing MPO support of TxDOT's Adopted Road and Bridge Condition Targets (PM 2)

The Texas Department of Transportation has implemented roadway-related performance measures and targets in response to the performance-based planning requirements made into law under MAP-21 and the FAST Act. The federal Highway Bills from 2012 and 2015 require states and MPOs to analyze and report on transportation system performance and include performance as part of the project selection process. The MPO Policy Board approved a resolution in November 2018 supporting TxDOT's initial measures and targets; these were revised in October 2020. Staff recommended that the Board adopt the new TxDOT targets and commit funds to support the targets.

Judge Cox brought up concerns regarding the conditions of various road and bridge conditions within his jurisdiction of Martin County. John Speed recommended that a monthly meeting be established between all entities within the Metropolitan Area Boundary to discuss and address the needs and priorities each entity may have.

A motion was made by Jack Ladd, Jr. and seconded by Tom Sprawls to approve a Resolution committing MPO support of TxDOT's Adopted Road and Bridge Condition Targets (PM 2). The motion passed unanimously.

6. Discuss a draft Unified Planning Work Program for FY 2022

Staff prepared a draft UPWP for discussion. The FY 2022 document is similar to the budget adopted by the Board in FY 2021 with the exception that two of the funded studies approved in the current year will be carried over into next year's budget; the Wildcatters Trail work and the EZ-Rider Comprehensive Operations Analysis will be completed this fiscal year.

7. Report on Shale Energy Conference – June 9-11, 2021

Staff learned about a Shale Energy Conference from Debra Richmond of the Permian Strategic Partnership. The event took place from Tuesday (set up) through Thursday, June 8-11th. Over 300 attendees were registered. Many attendees came by our booth to discuss transportation, growth in the region, and needs related to their industry specialty. All staff attended this conference and Bill Frawley, TTI, was able to join us as well.

9. Report on Agency Procedures

At the March Policy Board meeting staff was requested to prepare a summary of MPO operations for discussion in June. Staff contacted at least ten MPOs – some large, some small - none of them have a document that may be considered as an “operations manual”. This agency and all MPOs are subject to changing legislation and policy coming from USDOT, TxDOT and other agencies. A three-party contract exists between the City of Odessa, the MPO, and TxDOT to describe the operational responsibilities of each agency. The City of Odessa provides financial and HR support primarily. The HR function is fully documented by the City and made available to all staff. MPO employees receive the same benefits as City of Odessa staff. MPO employees are also subject to the same required training and insurance (if elected) standards.

Judge Hays recommended that the policy board review the proposed agency procedures and if need be, the item can be added to the agenda of next months policy board meeting to be adopted.

10. MPO Staff Reports

a. 90-Day Calendar

Staff included a 90-day event calendar to inform the Policy Board of upcoming events.

b. Staff 30-day activities include: Staff continued to discuss the potential for a regional Resiliency Plan with FHWA, TTI and TxDOT. Staff attended Shale convention, the Texas Demographics webinar, the Texas resiliency work group discussion, the West I-20 segment work group meeting, a special called meeting of the PSP. Staff continues to work with the City of Midland and Odessa to update the MPO's GIS capabilities. Staff completed the contact work associated with the Resiliency Plan.

c. Update on Interregional Planning and Environmental Linkage Corridor Study:

A kick-off meeting for this work has been scheduled with the ad hoc Study Oversight Committee for June 24th at the MPO Conference Room. All three counties and the two cities have been invited to attend this initial meeting. Interviews with stakeholders are being scheduled for the week of July 12th also at the MPO Offices.

d. Update on the Resiliency Plan:

TTI completed the contract and sent it to staff for execution; completed June 15th.

e. Update on the Freight Advisory Committee

A kick-off meeting has been set for this working group on June 23rd at 9:00 a.m. at the MPO Offices; some members have requested to be involved remotely. A Zoom call has been set up for anyone who cannot attend in person.

8. Agency Project Reports

a. TxDOT Odessa District – John Speed: The I-20 corridor study is going to be fairly critical part for a long term plan that TxDOT has, and it is encouraged that people participate in the events that come up in the future. There is an update on the UTP and the preliminary information that has come from Austin is that we got all the small projects that we had on our listing approved and they are scheduled to be programmed to be let. This UTP will be adopted in August. The I-20 projects, from JBS parkway to SH 349 in Midland, has been put back on the agenda and are scheduled for FY 2024. Those projects are fully funded. The Cottonflat project at I-20 has also been scheduled at the end of the next fiscal year. The overpass at 52nd/56th and Loop 338 did also receive recommendation of category 12 funding and is scheduled for FY 2028. The STIP will need to be updated when those projects are approved.

Robert Ornelas: In addition to needing to update the STIP, the MTP and the TIP will need to be updated as well.

b. City of Midland – Mike Pacelli: The Thomason project, east of Loop 250 to BI-20, is still under construction. The Annetta St project, East of Loop 250, is almost complete. The Sinclair project, North of Andrews Highway to Midland Drive, will be starting soon. Those projects include the construction of Sun glow, between Cottonflat Rd and Midkiff, should be starting up soon as well. The Loop 250 and Midkiff project has started so traffic changes will start to show soon. One of the completed projects at Lamesa and Loop 250 has provided connection from Mockingbird to Loop 250. Also, nearing completion is the SH 158 sewer line project.

c. Midland County – Andrew Avis: Bids are due soon for the Yukon Road project and the lowest responsible bidder will be awarded the project. They are also awaiting bids for the CR 1250 back age project. They are also working on getting the Industrial project, from Loop 250 to Midkiff Rd, started in hopes that it will go out for bid within the next couple of weeks.

d. City of Odessa – Tom Kerr: The contractor for the University Blvd project is working again and they are still anticipating that the project will be complete by the Summer. The city is looking to reconstruct North Dixie Boulevard, from 46th Street up (north) to the city limits and have hired a consultant to do a roadway design. The Faudree project is still under design but is moving forward.

e. Ector County – Cathleen Hamilton: The CTIF Seal Coat Project got started last week and is well underway. The Cottonwood Road Project started last month and is a little bit behind schedule due to weather but it is also moving well along.

f. Martin County – Bryan Cox: Martin County is anticipating the completion of building a new food pantry .

g. MOUTD – Doug Provance: EZ-Rider hired more drivers in the month of June. The fleet are still holding up well. The Comprehensive Operations Analysis is nearing completion.

11. Future Meetings

Policy Board Meeting – Monday, July 19, 2021 at 3:00 pm

Technical Advisory Committee Meeting – Thursday, July 1, 2021 at 8:00 am

12. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

13. Take Action Concerning Executive Session Matters

None.

14. Adjourn

A motion was made by Jack Ladd to adjourn; Bryan Cox seconded the motion. The motion passed unanimously with adjournment at 4:36 pm.