



Permian Basin MPO Metropolitan Planning Organization

**Permian Basin MPO
9601 Wright Drive Midland, TX
Policy Board Meeting VIRTUAL via Zoom
October 17, 2022 1:30 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/87622754968?pwd=dWpPS3FMbGRUN3pLYjBOU0pkQjlkZz09>

Meeting ID: 876 2275 4968

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Pursuant to section 551.127 of the Texas government code, and in conjunction with the guidance and provisions provided by the Governor of Texas in the declaration of disaster enacted March 13, 2020, members of the transportation policy board may be participating remotely in compliance with the Texas Open Meetings Act, as temporarily modified by the governor.

AGENDA

1. Call Meeting to Order
2. Introductions and Announcements
3. Public Comment Period (limited to 3 minutes each)
4. Approve the Policy Board Minutes from September 19, 2022 **ACTION ITEM**
5. Approve the July 2022 Billing Statement **ACTION ITEM**
6. Presentation by Freese Nichols to provide an update on the draft regional corridor study **INFORMATION ITEM**
7. Approve the scheduling of a Public Hearing regarding the Draft MTP Amendment No. 3 **ACTION ITEM**

- 8. MPO Staff Reports **INFORMATION ITEM**
 - a. 90-Day Calendar
 - b. Staff Activities – 30-day

- 9. Agency Project Reports **INFORMATION ITEM**
 - c. TxDOT Odessa District
 - d. City of Midland
 - e. Midland County
 - f. City of Odessa
 - g. Ector County
 - h. Martin County
 - i. MOUTD

- 10. Future Meetings **INFORMATION ITEM**

11. Conduct Executive Session concerning any, and all, subjects and for any, and all, purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to: Texas Government Code Section 551.071 for the purpose of consulting with the Board’s attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

- 12. Take Action Concerning Executive Session Matters **ACTION ITEM**

- 13. Adjourn **ACTION ITEM**

This meeting is being conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551).

3. Public Comment Period

The Policy Board members and persons having official business on the Permian Basin MPO agenda may comment and participate in discussions when appropriate.

Any citizen who does not have official business listed on the Permian Basin MPO agenda may address the Board regarding transportation related planning projects or construction within the Metropolitan Area Boundary.

The Policy Board Chairperson reserves the privilege to place a time limit on all comments or rule dialogue out of order. Any deliberation of an issue raised during these comments is limited to a proposal directed by the Board to place the item on an agenda for a future meeting. Everyone wishing to address the Board should provide a name and address.

4. Approve the Policy Board Minutes from September 19, 2022

Policy Board Members Present:

PBMPO Conference Policy Board Members Present:

Jack Ladd, Jr.	Chair, Councilman, City of Midland
Robin Donnelly	County Commissioner, Midland County
Doug Provance	General Manager, MOUTD (EZ-Rider)
Bryan Cox	Martin County Judge
Tom Sprawls	Co-Chair, Councilman, City of Odessa
Debi Hays	Ector County Judge
Eric Lykins, P.E.	TxDOT District Engineer, Ector County via Zoom

Others in Attendance:

Cameron Walker, AICP	Executive Director, Permian Basin MPO
Ken Van Dyne, AICP	Sr Technician, Permian Basin MPO
Janna Dean	Office Manager, Permian Basin MPO
Akyra Hamilton	GIS Tech, Permian Basin MPO
Hal Feldman, P.E.	Traffic Coordinator, City of Odessa
Robert Ornelas, P.E.	Director of TP&D, TxDOT Odessa District
Jessica Schlutter, P.E.	Dunaway Associates
Dan Corrallez	Midland City
Chad Wyndham	TxDOT, Ector County

AGENDA

1. Call Meeting to Order

The meeting was called to order at 1:30 p.m. by Board Chair, Jack Ladd, Jr.

2. Introductions and Announcements

Cameron welcomed Eric Lykins, Chad Wyndham, and Bill Frawley to the meeting, via Zoom.

3. Public Comment Period (limited to 3 minutes each)

There were no public comments.

4. Approve the Policy Board Minutes from July 18, 2022

A motion to approve the Minutes from July was made by Tom Sprawls, seconded by Debi Hays, and approved unanimously.

5. Approve the June 2022 Billing Statement

A motion to approve the June 2022 Billing Statement was made by Robin Donnelly, seconded by Debi Hays and approved unanimously.

6. Presentation by staff on inflated cost of construction

Ken Van Dyne gave a presentation to the Board regarding the inflated cost of construction. The cost of construction and materials has risen significantly nationwide. He showed graphs of a few of the substantial increases in construction cost on I-20 related projects over the two years since the 2020 MTP (Forward 45) was adopted. The percent increase over the original authorized amount from two years ago to today was also identified above the new anticipated costs for the same projects due to rapidly increasing material costs.

7. Presentation on the MPO's Resiliency Plan

Bill Frawley with TTI gave an update on the MPO's Resiliency Plan to the Board. He shared that they are making progress on the Resiliency Plan and have identified new data with TxDOT. The data includes crashes, speed, and how long it is taking to get traffic free flowing afterwards through the use of TMC.

8. MPO Staff Reports

- a. 90-Day Calendar
- b. Staff Activities – 30-day

9. Agency Project Reports

a. TxDOT Odessa District-

TxDOT reports some of their projects are coming in over bid price. BI-20 came in at 32% over. TxDOT will reevaluate, rescope and possibly simplify to lower the price.

b. City of Midland

The City of Midland reported the Thomason roundabout was complete. There are no accidents reported at this time in this area.

c. Midland County

Midland County reported Phase 1 of the CR 120 project is out for bid. Monahans Draw crossing is progressing. Also, CR 158- CR 1160 project should be finished by March 2023.

d. City of Odessa

The Dixie project is progressing. The west side of 46th Street to 56th Street is complete. They will now begin on the east side. The signal at Tres Hermanes and Faudree is just waiting on power. It should be functional by Friday, September 23.

e. Ector County

Ector County is continuing resealing and recoating work on Apple Street, 67th Street and Cottonwood.

f. Martin County

Martin County is continuing their resealing and recoating projects on several streets and roads.

g. MOUTD

E Z Rider had a good summer, with over 20,000 trips per month. The driver situation is improving. They are also on their second year of bus replacements.

10. Future Meetings

The next meeting will be October 17, 2022, and November 14, 2022, at 1:30 p.m.

11. Conduct Executive Session concerning any, and all, subjects and for any, and all, purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to: Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

12. Take Action Concerning Executive Session Matters

No Executive Session was conducted.

13. **Adjourn** A motion was made to adjourn at 2:35 p.m. by Debi Hays, seconded by Robin Donnelly, and approved unanimously.

This meeting was conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551).

5. Approve the July 2022 Billing Statement

Complete financial records for the month of July 2022 have been sent to the MPO for this period. The tables below highlight the expenditures as reflected in the City of Odessa's financial records. In summary, the MPO spent \$55,277.49 in July 2022. The cumulative expense for the fiscal year is \$520,436.47; this is 66.77% of the MPO's annual budget.

UPWP**•July 2022•**

UPWP TASK	Description	Programmed	FY 2022 Expenditures	Actual Expense	Cumulative Expense	Budget Balance	Percentage
1.0	Administration-Management	292,095.55	239,361.44	36,311.30	239,361.44	52,734.11	82%
2.0	Data Development and Maintenance	40,000.00	44,393.57	0.00	44,393.57	(4,393.57)	111%
3.0	Short Range Planning	35,000.00	15,219.08	0.00	15,219.08	19,780.92	43%
4.0	Metropolitan Transportation Plan	94,100.00	59,552.12	18,966.19	59,552.12	34,547.88	63%
5.0	Special Studies	318,250.00	161,910.26	0.00	161,910.26	156,339.74	51%
Total		779,445.55	520,436.47	55,277.49	520,436.47	259,009.08	66.77%

Recapitulation FY 2022 July

		Programmed	Jun-22 9	Jul-22 10	Cumulative Expense	Programmed Budget Balance	%
							Expended
TASK ONE							
<i>ADMINISTRATION-MANAGEMENT OBJECTIVE</i>							
1.1	PROGRAM ADMINISTRATION	\$95,758.00					
	SALARIES		\$11,074.86	\$11,504.90	\$100,425.58		
	LOCAL MILEAGE				383.18		
	AUDIT				0.00		
	Subtotal		\$11,074.86	\$11,504.90	\$100,808.76		
1.2	OFFICE EQUIPMENT, SUPPLIES, & LEASE	\$75,542.00					
	ALARM SYSTEM		\$67.52	\$67.52	400.32		
	COMPUTER HARDWARE				1,370.26		
	COMPUTER NETWORK		\$332.69	\$256.11	3,517.34		
	COMPUTER SOFTWARE				2,047.34		
	INSURANCE				2,869.70		
	OFFICE EQUIPMENT		\$404.77	\$481.29	\$6,322.19		
	OFFICE SPACE LEASE			\$6,382.58	\$31,912.90		
	OFFICE SUPPLIES		\$235.05	\$364.79	\$3,530.35		
	PHONE SERVICE		\$1,049.99	\$787.74	\$8,517.64		
	POSTAGE FEES		\$26.95		26.95		
	R.O. WATER TREATMENT		\$23.00		161.00		
	Subtotal		\$2,159.97	\$9,002.53	\$60,675.99		
1.3	INDIRECT COSTS	\$6,000.00					
	CITY OF ODESSA				0.00		
	Subtotal		\$0.00	\$0.00	\$0.00		
1.4	PROFESSIONAL DEVELOPMENT	\$26,000.00					
	SALARIES		\$74.34		\$12,634.08		
	TRAVEL EXPENSES		\$669.17	\$374.98	\$5,164.19		
	TRAVEL RETURN CREDIT				-\$160.25		
	TRAINING/CONFERENCE FEES		\$225.00	\$1,526.05	4,011.05		
	Subtotal		\$968.51	\$1,901.03	\$21,649.07		
1.5	PUBLIC PARTICIPATION PLAN & TITLE VI CIVIL RIGHTS EVALUATION	\$30,100.00					
	SALARIES			\$538.28	\$3,856.20		
	PUBLIC NOTIFICATIONS		\$217.64	\$687.74	\$1,867.56		
	PUBLIC INVOLVEMENT			\$95.55	195.55		
	TITLE VI / LEAP				0.00		
	Subtotal		\$217.64	\$1,321.57	\$5,919.31		
1.6	PERFORMANCE MEASURES	\$12,000.00					
	SALARIES		\$905.05	\$2,476.11	\$12,488.36		
	Subtotal		\$905.05	\$2,476.11	\$12,488.36		
1.7	LOCAL AND REGIONAL AGENCY INTERACTION	\$28,500.00					
	SALARIES		\$1,380.18	\$3,897.15	\$22,065.60		
	Subtotal		\$1,380.18	\$3,897.15	\$22,065.60		
1.8	RESILIENCY PLANNING	\$7,000.00					
	SALARIES		\$905.05	\$3,188.26	\$14,887.74		
	Subtotal		\$905.05	\$3,188.26	\$14,887.74		
1.9	Safety						
	SALARIES			\$3,019.75			
	Subtotal			\$3,019.75			
	TASK ONE SUBTOTAL	\$11,195.55	\$17,591.26	\$36,311.30	\$241,514.58	\$50,580.97	82.68%
TASK TWO							
<i>DATA DEVELOPMENT & MAINTENANCE</i>							
2.1	SOCIO-ECONOMIC DATA	\$25,000.00					
	SALARIES				\$10,302.56		
2.2	TRAFFIC DATA COLLECTION	\$15,000.00					
	SALARIES		\$1,077.94		\$31,937.87		
	TASK TWO SUBTOTAL	\$40,000.00	\$1,077.94	\$0.00	\$42,240.43	-\$2,240.43	105.60%
TASK THREE							
<i>SHORT RANGE PLANNING</i>							
3.1	AMENDMENTS TO TIP & UPWP PREP; ALOP & APER; CITIZEN REQUESTS SUMMARY & ANALYSIS	\$35,000.00					
	SALARIES		\$3,296.98		\$15,219.08		
	TASK THREE SUBTOTAL	\$35,000.00	\$3,296.98	\$0.00	\$15,219.08	\$19,780.92	43.48%
TASK FOUR							
<i>METROPOLITAN TRANSPORTATION PLANNING</i>							
4.1	MAINTAIN and UPDATE MTP	\$15,000.00					
	SALARIES		\$3,251.72	\$13,306.31	\$31,551.70		
4.2	MAINTAIN CMP	\$34,100.00					
	SALARIES			\$893.54	\$3,852.64		
4.3	TRAVEL DEMAND MODEL	\$45,000.00					
	SALARIES		\$3,600.72	\$4,766.34	\$24,147.78		
	TASK FOUR SUBTOTAL	\$94,100.00	\$6,852.44	\$18,966.19	\$59,552.12	\$34,547.88	63.29%
TASK FIVE							
<i>SPECIAL STUDIES</i>							
5.1	I-20 CORRIDOR STUDY						
5.2	INTERREGIONAL PLANNING AND ENVIRONMENT LINKAGE (PEL) STUDY	199,750					
					\$72,223.15		
	LOOP 338 ODESSA FEASIBILITY STUDY				0.00		
5.4	RESILIENCY PLAN	75,000					
			\$3,205.68		\$89,687.11		
5.5	PERMIAN BASIN MULTI-USE CORRIDOR STUDY, PHASE II	\$43,500.00					
			\$16,000.00				
	TASK FIVE SUBTOTAL	\$318,250.00	\$19,205.68	\$0.00	\$161,910.26	\$156,339.74	50.88%
	GRAND TOTALS:	\$779,445.55	\$48,024.30	\$55,277.49	\$520,436.47	\$259,009.08	66.77%

Date Issue	Funding Source	Authorization	Expenditure
1	1-Oct-2 Work Order #1FHWA-PL (Sec. 5303/PL=112)	\$127,037.48	
	Subtotal	\$127,037.48	
	Expenditure		\$395,213.65
	Balance subtotal		
	Total	-\$208,411.34	
2	18-Feb-22 Work Order #2	\$293,068.92	
3	23-Jun-22 Work Order #3	\$152,692.26	
4	27-Jun-22 Work Order #4	\$564,543.54	
		Authorization	Expenditure
		\$1,137,342.20	\$570,957.54
Transaction Register			

ID	Date Billing Complete by	Description	Expenditure	Deposit Amount	Actual Balance
1	1-Oct-21	Work Order #1 FHWA-PL (Sec. 5303/PL-112)		\$127,037.48	\$127,037.48
2	15-Nov-21	#1 October Billing (City of Odessa)	\$13,429.66		\$113,607.82
2	13-Dec-21	#2 November Billing (City of Odessa)	\$33,381.85		\$80,225.97
3	15-Jan-22	#3 December Billing (City of Odessa)	\$91,100.76		(\$10,874.79)
4	15-Feb-22	#4 January Billing (City of Odessa)	\$59,191.78		(\$70,066.57)
5	22-Feb-22	Work Order #2		\$293,068.92	\$223,002.43
6	12-Apr-22	#5 February Billing (City of Odessa)	\$60,073.17		\$162,929.26
7	12-May-22	#6 March Billing (City of Odessa)	\$78,271.60		\$84,657.66
8	15-Jun-22	#7 April Billing (City Of Odessa)	\$59,764.83		\$24,892.83
9	23-Jun-22	Work Order #3		\$152,692.26	\$177,585.09
10	27-Jun-22	Work Order #4		\$564,543.54	\$742,128.63
11	13-Jul-22	#8 May Billing (City of Odessa)	\$67,869.22		\$674,259.41
12	22-Aug-22	#9 June Billing (City Of Odessa)	\$48,024.30		\$626,235.03
13	20-Sep-22	#10 July Billing (City Of Odessa)	\$55,277.49		\$570,957.54

Balance as of July 31, 2022

\$570,957.54

6. Presentation by Freese Nichols to provide an update on the draft regional corridor study

Mr. Eddie Haas and his team will provide an update to the Board (via Zoom) on the regional corridor study currently underway.

7. Approve the scheduling of a Public Hearing regarding the Draft MTP Amendment No. 3

Staff will make a presentation to the Board covering the draft MTP Amendment No. 3. The main purpose of the amendment is to replace the current project list with a new one reflecting new priority projects and funding streams and to hold a public hearing to obtain stakeholder input (10-days).

8. MPO Staff Reports

a. 90-Day Calendar

Staff included a 90-day event calendar to inform the Policy Board of upcoming events.

b. Staff Activities – 30-day

Staff attended the I-20 corridor study meeting held September 30th. Staff continued to work on the draft MTP Amendment, the 2050 Travel Demand Model, and to work with TTI and Freese Nichols on regional corridor and resiliency studies. Staff attended a meeting on the Wildcatters Trail hosted by UTPB.

October 2022

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
						1
2	3	4	5	6 TAC Meeting 8:00 a.m.	7	8
9	10	11	12	13	14	15
16	17 Policy Board Mtg 1:30 p.m.	18	19	20	21	22
23	24	25	26	27	28	29
30	31 Halloween					

November 2022

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		1	2	3	4	5
6	7	8	9	10 TAC Meeting 8:00 a.m.	11	12
13	14 Policy Board Mtg 1:30 p.m.	15	16	17	18	19
20	21	22	23	24 Thanksgiving	25	26
27	28	29	30			

December 2022

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 Policy Board Mtg 1:30 p.m.	20	21	22	23	24
25 Christmas	26	27	28	29	30	31

9. Agency Project Reports:

- a. TxDOT Odessa District
- b. City of Midland
- c. Midland County
- d. City of Odessa
- e. Ector County
- f. Martin County
- g. MOUTD

10. Future Meetings

Policy Board Meeting – Monday November 14, 2022 at 1:30 pm

Technical Advisory Committee Meeting – Thursday, November 10, 2022 at 8:00 am

11. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purpose of consulting with the Board’s attorney;
Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property;
Texas Government Code Section 551.074 to discuss personnel matters.

12. Take Action Concerning Executive Session Matters

13. Adjourn